

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6th FLOOR
9:30 A.M., TUESDAY, JUNE 7, 2016
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION - AGENDA

1) OPEN STATEMENT

2) ROLL CALL

James J. Marrocco, President
Thomas M. Keiser, Jr., Secretary
Charles F. Bechtold
Thomas E. Day
Garrett C. Jones
Curtis S. Macysyn (Public Member)
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
John Radzieta Sr.
Lloyd Wimberg

3) APPROVAL OF MINUTES

A) May 3, 2016

4) EXECUTIVE DIRECTOR'S REPORT

- A) Total number of complaints received in May: 8 Total for 2016: 39
- B) Next Board meeting: Tuesday, **July 12, 2016, Sussex Room, 6th floor.**
- C) 2 Candidates registered for the July 15, 2016 Jurisprudence Examination.
- D) 2017 Meeting dates
- E) Annual Election of Officer

5) **INTERN REGISTRATIONS**

- A) Ny'esha Bowe-Harvey, Sconiers Funeral Service
- B) Jeffrey DiLeo, Hillsborough Funeral Home
- C) Jessica Phelan, Van Emburgh-Sneider-Pernice Funeral Home
- D) Eliany Sanchez, Kohler Funeral Home
- E) Nicholas Sisto, S.J. Priola Parsippany Funeral Service
- F) Brian Wahler, Gray Funeral Home
- G) Matthew Watson, Watson Mortuary Service, Inc.
- H) Christopher Worden, Marrocco Memorial Chapel

New intern registration for 2016: **25**

6) **NEW LICENSEES**

- A) Jessica R. Kondak Licensed by Application

Licensed by Application for 2016: **7**

Licensed by Credentials for 2016: **1**

7) **NEW INSTALLATIONS**

- A) Scala Memorial Home LLC, Hackettstown, Mgr., Denise Maguire

New Installation received in May: **1**

Total for 2016: **10**

8) CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) American Academy McAllister Institute : Brian Kasler

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| 1) The Roman Catholic Church and Cremation (5/24/16) | 1hr |
| 2) Resolving Preparation Glitches with Minor Fixes (5/24/16) | 2hrs |
| 3) Surrogate Court: Its Duties, Functions and Purpose (5/24/16) | 1hr |
| 4) What is the Office of Public Administrator (5/24/16) | 1hr |

B) New Jersey Funeral Service Education Corporation: Adam Guziejewski

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| 1) OSHA Paperwork Obligations for Management.....(7/20/16) | 2hrs |
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C) Selected Independent Funeral Home: Amy Hunt

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| 1) 2016 Women's Roundtable (7/19-20/16) | 3hrs |
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D) National Funeral Directors Association: Jackie Lindberg

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| 1) Proposed Revisions to Wage and Hour....(7/14/16) | 1hr |
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E) Honor You Memorial Products: Samuel Stewart

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| 1) Meaningful Memorable Funerals (various) | 1hr |
| 2) Using Social Media Funeral Profession (various) | 1hr |
| 3) Appropriate Marketing for Death Care Industry (various) | 1hr |
| 4) Generational Studies (various) | 2hrs |

F) International Order of the Golden Rule: Jessica A. Smith

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| 1) 2016 Annual Conference (webinar) | 8.5hrs |
| 2) Unsolved Embalming Mysteries (4/29/16) | 1hr |
| 3) How Have the Talk of a Lifetime Will Increase ROI (4/28/16) | 1hr |

G) New Jersey Funeral Service Education Corporation: Kaitlyn Lynch

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| 1) Certified Celebrant Training (9/21/16) | 17hrs |
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H) National Funeral Directors Association: Jackie Lindberg

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| 1) Leadership Today | 1hr |
| 2) Breakout by Office (7/11/16) | 2hrs |
| 3) Arranger Training... like you have never....(7/12/16) | 1hr |
| 4) Tough Talking: Initiating and Managing....(7/12/16) | 2hrs |
| 5) Road to Relevance: Five Strategies for.....(7/24/16) | 1hr |
| 6) NFDA Arranger Training (8/23/16) | 8hrs |

I) National Funeral Directors Association: Jackie Lindberg

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| 1) Hospice from the Inside Out (8/11/16) | 1hr |
| 2) 2016 Annual All-Staff Training (open) | 4hrs |

9) CORRESPONDENCE

A) Linda Van Arsdale, Trust Project Manager of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the change of business structure for Christy Funeral Home, LLC. **FYI.**

B) Lauren Thomas, Member Services Manager, for The International Conference Funeral Service Examining Boards, provided the Board with a copy of the Conference Model Application that was approved by its members and adopted by the delegate assembly at its 112th Annual Meeting. **FYI.**

C) Daniel Simone, Program Director and Interim Dean of Students, offered the use of the Eastwick College facilities, for proctoring the jurisprudence examination.

10) OPEN DISCIPLINARY MATTERS

A) 16-19 Michael Zylka paid the penalty of \$900.00 for the violation N.J.A.C.13:36-4.1
(a) (b) on April 20, 2016. **FYI.**

B) 16-20 Carnie Bragg Jr., paid the penalty of \$6,800.00 for the violation N.J.A.C.13:36-4.1
(a) (b) on April 26, 2016. **FYI.**

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C) 16-27 Francis Givnish paid the penalty of \$600.00 for the violation of N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on April 29, 2016 and have submitted copies of his 2016 certificate of completion as proof of compliance. **FYI.**

D) 16-28 Leo Mickey paid the penalty of \$200.00 for the violation of N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on May 18, 2016. **FYI.**

E) 16-29 Jerome Tilton paid the penalty of \$700.00 for the violation of N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on May 20, 2016. **FYI.**

11) GENERAL QUESTION FROM THE PUBLIC

A) Kim Cheung is requesting advice on how to properly handle the unclaimed cremains that has been stored in his business office attic from the Gorny and Gorny Funeral Home that went out of business 30 years ago.

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT